

Executive Committee
Boulder Faculty Assembly
Minutes
December 8, 1997

Attendance:

Chair John Daily presiding, Vice Chair Cathy Comstock, Secretary Robert Schulzinger, Sanjai Bhagat, Barbara Bintliff, Susan Dean, John Garnand, Dick Ham, Robert Hohlfelder, Martha Jo Sani, Eckart Schutrumpf, UCSU rep Chris Armijo, Todd Gleeson

A meeting of the Boulder Faculty Assembly Executive Committee was held on Monday, December 8, 1997, in Porter Biosciences Room B121. Chair John Daily presided. The meeting convened at 3:35 p.m. and adjourned at 4:45 p.m.

A. Approval of Minutes

MOVED by John Garnand and seconded by Bintliff that the minutes of the 12/01/97 BFA Executive Committee meetings are approved after corrections are made to include specific comments made by Bintliff and others during the 12/01/97 meeting. Bintliff requests the minutes be resubmitted and approved during the 12/08/97 BFA Executive Committee meeting.

The motion carried.

B. Chair Report

Announcements:

Facilities Management Director Candidates

Daily announced the three finalists for the Facilities Management Director position will visit campus for open forum interviews as follows.

- December 11
James Demarest
Executive Director of the Facility Management Department
at Illinois State University
4:00 - 5:00 p.m.
UMC Room 422
- December 15
James Ellis
Director of Land and Planning and Infrastructure Management
for Jefferson County
4:00 - 5:00 p.m.
UMC Room 422
- December 18

Elizabeth Lander Medlin
Associate Vice President of the Association of Higher Education
Facilities Officers and former assistant director of the Department of Physical Plant
At the University of Maryland

Colorado combined Campaign

Daily announced the website for the Colorado Combined Campaign:
<http://www.colorado.edu/ccc/>

ECOPass

Daily briefly reported on a letter from the staff of the Office of International Education expressing their protest to auxiliary funds being used to support the ECOPass program. The letter was sent "To the Editor" and was signed by the staff of the Office of International Education.

Bintliff, suggesting that not only that they as individuals have parking rates being increased but then also the auxiliary funds are being hit for 21, asked if the BFA should respond to the letter. Daily responded that the ECOPass decision was made by the Chancellor and that the BFA will not respond.

BFA Executive Committee Meetings

After discussion, the BFA Executive Committee agreed that December 15 will be the last meeting of the fall semester. Meetings for the spring semester will begin on Monday, January 12.

Committee Assignments:

Daily announced that Boyd Hill, professor of history, has agreed to serve on the **NCA Self Study Committee** and that names have been submitted for service on the **System Retirement Task Force**. Regarding this task force, Sani emphasized the importance of BFA representation on this committee after attending the system personnel committee meeting on Friday. Hohlfelder commented that things are moving along rapidly and that there will be early retirement option discussed in the spring and a policy in place by 1999-2000 and that it is a good time to have a strong voice on this committee.

Copies of the BFA motions on retirement benefits (submitted by Oesterle in 1996-97) will be forwarded to the members of the BFA Executive Committee as soon as possible.

Master Plan Task Force Revision

Daily commented that increased masters level graduate enrollment is currently being studied as a cost-effective way to increase revenue. Daily will ask BFA CAPPS to review the issue of graduate enrollment as it relates to the UCB master plan.

One-sixth Consulting Rule

Daily announced that he has formed a committee (an engineer, a scientist, and a performer from theatre and dance) for Todd Gleeson to look in to the issue of consulting.

C. Notice of New Motion

The BFA Intercollegiate Athletics Committee submitted a notice of new motion as follows:

Motion: BFA Bylaws Amendment - BFA Intercollegiate Athletics Committee

**Notice of New Motion
BFA Intercollegiate Athletics Committee
11/24/97**

**BFA Executive Committee
12/08/97**

Moved by the BFA Intercollegiate Athletics Committee that the BFA accept the addition of the following to the BFA bylaws, Article IV, Section 9, a).

The committee may add ex-officio members at its discretion.

The amended composition of the BFA Athletics Committee would read as follows:

*The committee shall be structured according to the provisions set forth in Article V, Section 2 of these bylaws [eight faculty and two students (one undergraduate and one graduate student)] with the addition of three ex-officio members (the faculty representative to the NCAA, the Director of Intercollegiate Athletics, and the Intercollegiate Athletics coordinator of academic programs). **The committee may add ex-officio members at its discretion.** In addition, Intercollegiate Athletics members who serve as resource personnel for the director may also attend meetings.*

After discussion regarding the purpose for the amendment and the definition of "ex-officio" members, Bintliff suggested, and it was agreed, to defer discussion until the next BFA executive committee meeting when the chair of the intercollegiate athletics committee will be present for comment.

C. Proposed Reforms

Draft charts for UCB committees (chancellor, VCAA, VCSA, VCA. BFA) were presented to the executive committee. After discussion it was agreed that the BFA office would also prepare committee charts for Faculty Council and the Board of Regents for review during the December 15 executive committee meeting. The BFA office will also prepare all charts on the computer and distribute copies during the next executive committee meeting. The vice chancellors and chancellor will be invited to attend the January 26 BFA executive committee meeting for discussion.

Tompkins suggested the BFA office contact Berkeley, Madison and Ann Arbor regarding their governance structures.

D. BFA Minutes

Hohlfelder suggested summarizing the majority of the minutes and to perhaps detail the issues where there is disagreement. Daily and Tompkins advised that it be up to the members of the executive committee to indicate to the BFA administrator when they want their specific comments to be indicated in the minutes, the members of the executive committee agreed.

E. Committee Reports

Chairs Breakfast

Daily reported that during the chairs breakfast meeting on Friday, December 5, vice chancellor DiStefano said that his number one priority was a decent (5% if possible) salary increase for faculty.

Faculty Council Budget Committee

Hohlfelder reported that at his urging, Jim Topping requested that the Budget Committee of Faculty Council make suggestions on how the increment to the base budget is spent by priorities of the various campuses. Hohlfelder suggested making a recommendation that salary increases not be less than the increase to the base budget, that this would not preclude an increase of more, but this would help to try and keep pace with the CPI.

BFA Budget Committee

Hohlfelder reported on the mission of the BFA budget committee and the process of governance at UCB. Discussions with VCAA DiStefano resulted in an acceptable compromise to the BFA budget committee. DiStefano will accept 2 more members of the BFA budget committee to serve on the VCAA budget advisory committee. Hohlfelder further stated that there will be a recommendation that the BFA chair will step down on the VCAA budget advisory committee and replaced with another member of the BFA budget committee. Next year, when a vacancy appears, one more BFA budget committee member will serve on the VCAA budget advisory committee, ultimately the BFA budget committee will have 5 members on the VCAA budget advisory committee.

Hohlfelder reported that he will ask Chancellor Byyny if he will accept the members of the BFA budget committee to attend the Chancellor's budget committee meetings as "invited observers" -- no more, no less -- in an effort to establish better information exchange and have the BFA budget committee more centrally involved in the process.

Tompkins suggested thinking about the above proposal very carefully because the relationship between the VCAA budget advisory committee and the BFA should not be forgotten.

Hohlfelder commented on the role of the BFA chair and committee service and that perhaps the chair could delegate more of that responsibility to the BFA executive committee or the members of the BFA budget committee. Daily suggested the BFA chair could attend these meetings at any time as an invited observer.

Hohlfelder reported on his conversation with Peter Schneider (chair of UCD assembly) and the charge of the Denver Faculty Assembly budget committee. The DFA budget committee meets closely with the VCAA and VCSA and that they decide on budget priorities for the campus and forward recommendations to the UCD chancellor.

Faculty Council Personnel Committee

Sani reported on the Faculty Council Personnel Committee meeting on Friday, December 5th in Denver. Sani reported that Jean Stuart (UCB Masters graduate currently working on the benefits audit) attended the meeting and suggested she attend a BFA executive committee meeting at some time for discussion. Sani stated that UCB has approximately 20,000 health dependents. Schulzinger said that of the 9,500 UCB employees covered, there are approximately 20,000 "lives" who are covered (55% of the total for the four campuses).

Sani reported on the part-time non-tenure track faculty issues and that EPUS has a draft out dealing with definitions for this group. Sani gave Comstock a copy of the draft report and for others to contact her for a copy if interested.

Sani also commented on the salary shortfall and that rather than discussing the CPI, the faculty council is discussing how CU relates to other institutions. Sani said the John Ruhnka will submit a letter to *Silver and Gold Record* commenting on this topic.

Regarding the Faculty Retirement Committee, Sani reported that as soon as the report on options is completed Faculty Council will share them.

Sani reported that a proposed document on parental leave has been referred to the BFA committee on women, who will present the document to the group at a later date.

Instructors Bill of Rights

Comstock reported that the ASC will discuss the document on Thursday and that Comstock and Spear will discuss the details of the document the following week.

Sani commented that the EPUS would prefer to start at the top and work down on this issue rather than from the bottom up. Comstock strongly stated the importance of working at the current level and moving the issue up to the top.

Schulzinger commented that the concern for this issue is with the costs rather than doing the right thing. Comstock commented that the issue regarding costs will be discussed as a campus-wide issue rather than being handled as an individual college or school issue.

Garnand expressed the hope of having guidelines together by the end of this academic year to address the possibility of a 75% instructor teaching load for some academic units.

Diversity

A summit meeting on December 5 included about 24 of the 60 people on campus who have written diversity reports. Garnand reported that the BFA will be invited to have a panel to discuss what the BFA is doing (exit interviews, minority faculty survey, and other initiatives linked to diversity issues) during the chancellor's summit on January 20.

Garnand further reported that he suggested an initiative to "get real" about diversity by including the diversity plan implementation in PRP. This initiative was passed through to faculty council to review (initiating in Faculty Council Minority Affairs Committee). Gleeson asked Garnand to forward a detail of that initiative to him.

Daily commented on the importance of having a conversation during the restructure process about what BFA sends as the UCB position to Faculty Council and to Central Administration. Daily cautioned that what is sent must be the UCB faculty position and not the position of an individual faculty council committee member is being passed off as a UCB position. Daily further cautioned that the BFA must think about what instructions are given to the members of faculty council committees.

Comstock agreed that the process is very important, voiced approval of a stronger PRP element for diversity.

Collegiate Professor Series and Faculty Director Title

Daily will charge CAPPS to review the document. CAPPS is asked to send comments and questions to Gleeson at **Error! Bookmark not defined.** The BFA office will forward to CAPPS the memo from VCAA dated October 23, 1997.

F. Next Meeting

The next regular meeting of the Boulder Faculty Assembly Executive Committee will be on Monday, December 15, 1997 in Porter Biosciences Room B121 from 3:30 p.m. to 5:00 p.m. **Please note that this will be the last meeting of the executive committee for the fall semester. The first meeting of the spring semester will be held on January 12.**