

Executive Committee
Boulder Faculty Assembly
Minutes
December 1, 1997

Attendance:

Chair John Daily presiding, Vice Chair Cathy Comstock, Barbara Bintliff, Greg Carey Dick Ham, Robert Hohlfelder, Mike Preston, Martha Jo Sani, Eckart Schutrumpf, Rebekka Struik, UCSU rep Chris Armijo, Todd Gleeson

A meeting of the Boulder Faculty Assembly Executive Committee was held on Monday, December 1, 1997, in Porter Biosciences Room B121. Chair John Daily presided. The meeting convened at 3:32 p.m. and adjourned at 5:00 p.m.

A. Approval of Minutes

MOVED by Preston and seconded by Hohlfelder that the minutes of the 11/24/97 BFA Executive Committee meeting are approved.

The motion carried.

B. Chair Report

Announcements:

Colorado Peak Performance for Classified Staff

Daily reported on the upcoming change to a pay for performance system for all state classified staff. Daily stated that a Peak Performance Implementation Committee is currently being formed and will soon ask for BFA representation.

Colorado Daily

Daily discussed the article in the Colorado Daily regarding the BFA Professional Responsibilities Committee and its members. In response to a few complaints, Daily stated that the case mentioned in the article was settled. BFA standing committee members are elected by UCB faculty at-large and BFA standing committee chairs are elected by the members of that committee and, grounds for removal of a committee member are based on non-committee performance. Daily stated that the committee is functioning properly and that no members of the committee have shown poor committee performance. Daily further stated that the BFA professional responsibilities committee does not deal with matters of sexual harassment, salary, inequity or issues of promotion and tenure.

University Club

Daily reported on several proposals currently being reviewed for future use of the University Club. The renovation of the University Club is being considered as part of the

capital campaign. Chancellor Byyny discussed the various proposals for use of the University Club space. Byyny stated that all proposals include maintaining a dining room within the building.

Committee Assignments:

NCA Self-Study

Send candidate suggestions to Daily at **Error! Bookmark not defined.** or the BFA Office to **Error! Bookmark not defined.**

Awards Committee

Todd Gleeson asked for two members from the BFA Minority Affairs Committee to serve on the Awards Committee as soon as possible. The awards committee will meet on Tuesday, December 2. Gleeson stated that John Garnand of BFA MAC has been attending.

Associate Vice Chancellor for Information Technology Search

Daily announced that the search committee, chaired by Libraries Dean Jim Williams, will begin meeting the first part of January and is requesting the names of three UCB faculty approved by the BFA Executive Committee. Daily asked the executive committee members to send candidate suggestions to Daily at **Error! Bookmark not defined.** or the BFA Office to **Error! Bookmark not defined.** Daily will contact Chancellor Byyny and Vice Chancellor for Academic Affairs DiStefano with the names of approved candidates.

Committee on Personal Safety

Comstock requested names of a possible faculty representative to serve on the UCB Committee on Personal Safety. The committee will be evaluating and revising the safety concerns and strategies on the UCB campus. Send candidate suggestions to Comstock at **Error! Bookmark not defined.** or the BFA Office to **Error! Bookmark not defined.**

Faculty Council GLB Committee

UCB representative to the Faculty Council GLB Committee, Mary Klages, will be on sabbatical during the spring semester and has asked the BFA to approve Terry Rowden as her replacement on the committee.

After discussion, the following action was taken:

MOVED by Preston and seconded by Bintliff that the BFA approve Terry Rowden as replacement for Mary Klages on the Faculty Council Gay, Lesbian and Bisexual Committee while Klages is on sabbatical.

The motion carried unanimously.

Jim Mills will be notified by the BFA Office of the replacement of Klages on the GLB Committee for Faculty Council for the spring semester.

C. Committee Reports

Administrator Appraisal

Carey reported on the meeting with the Council of Deans and the BFA Administrator Appraisal Committee. Carey reported that the Council of Deans meeting was more of a "listening session" and that the BFA AAP committee will meet this week to discuss the comments made during the Council of Deans meeting. Issues to be discussed include the possibility, cost, and feasibility of face-to-face interviews, other administrators evaluating administrators and other possible changes to the evaluation process.

D. Report on BFA Motions and Resolutions

Instructors Bill of Rights

Comstock reported that she has focused specific issues of the document and will meet with some of the deans this week to discuss the document.

Gender bias salaries

Todd Gleeson reported that Struik's request to study gender bias in salary is currently being held until Jim Connolly is available and can free up the data base holding that information. Gleeson said it would be approximately two weeks before Connolly will be available to work on the project for Struik.

Grievance summary form

Gleeson is currently working on this project.

Exit Interviews

Gleeson reported that Ramirez was assigned the task by then VCAA Loh. Gleeson spoke with Seebok in the Ombuds office regarding other models for exit interviews and will continue to work on the project.

E. Committee Structure

BFA Executive Committee

Daily discussed the current structure of the BFA Executive Committee and suggested changes to create a more representative committee to insure better communication with UCB faculty. Daily suggested this might be accomplished by asking an elected faculty governing representative to each UCB college to attend the BFA Executive Committee meetings and report back to their colleges. Daily suggested that the BFA standing committee chairs attend only when necessary for task assignment and reporting, stating that some standing committee chairs will attend more frequently depending on the issues of the standing committee. Hohlfelder commented on the importance of having clear assignments for the BFA standing committees and having the committees report to the BFA rather than the executive committee.

Daily stated that the BFA chair currently sits on the budget committees for UCB campus and the VCAA, the Council of Deans and several other administrative committees. Byyny suggested that an executive committee for that campus be added through administration that would represent the current cabinet as well as the BFA chair, one of the tri-executives from UCSU, Staff Council, and perhaps the Associate VC for Research, to create broader campus decision-making. Byyny suggested this committee as an advisory committee and maintaining the cabinet as an operational committee.

Daily asked the members of the BFA executive committee to review the current standing and executive committee structure and to continue to suggest ways to incorporate governance of all UCB colleges with the BFA.

F. Next Meeting

The next regular meeting of the Boulder Faculty Assembly Executive Committee will be on Monday, December 8, 1997 in Porter Biosciences Room B121 from 3:30 p.m. to 5:00 p.m.