

The **RULES OF THE SENATE** as given below were first approved by mail ballot vote of the Boulder faculty in the spring of 1976. A Revised Version was printed in June 1983.

**RULES OF THE BOULDER SENATE
FACULTY OF THE UNIVERSITY OF COLORADO AT BOULDER**

(June, 1983)

I. Definitions

A. Unless otherwise specified, all organizational references and title herein refer to the University of Colorado at Boulder.

B. The Faculty Senate

The Faculty Senate shall consist of persons in the following ranks:

1. Professors, Associate Professors, Assistant Professors, Professors Adjoint, Professors Attendant Rank, and professors Emeritus. Full-time Instructors after two years in rank at the University.
2. The President and Vice Presidents of the University, the Chancellor, Vice Chancellors, Deans, and the Directors of the Library and Museum.

C. The Faculty Assembly

1. The Assembly shall consist of 49 voting members. The members will be elected in the following manner:
 - a) Thirty-three members will be elected as representatives of various schools and colleges, library and museum according to proportional representation. Each academic unit shall have at least one representative. Any academic unit that has more than one representative shall elect representatives by department or divisions, according to proportional representation.
 - b) Twelve members will be elected by the faculty at large. No more than six of these members shall be from the same school or college.
 - c) Two non-tenured members of the faculty will be elected by the faculty at large for two-year terms.*
 - d) Two retired faculty will be elected by retired members of the Boulder Faculty Senate for two-year terms.*

No more than two members of any department or division may serve at any one time.

2. Members of the Faculty Assembly shall be elected from those senate members who do not hold administrative rank above the level of chairman of a department or division but who hold the academic rank of Professor, Association Professor, Assistant Professor, or full-time Instructor (after two years in rank) at the University of Colorado.
3. Ex-officio Members (without vote)
 - a) Those chairpersons of standing committees whom are not elected members of the Assembly except for the Chairperson of the BUDGET and CAPPs committees who are voting members of the Assembly and the Executive Committee.

*FOOTNOTE to I. C. 1: Phrases underlined were not voted on but have been adopted by the Executive Committee.

- b) The Chancellor, the Vice Chancellors, the Deans, the Directors of the Library and Museum, and one representative from each of the following groups, the Boulder Staff Council and Student Government.

D. The Senate year

The Senate year shall be from July 1 to June 30 inclusive.

II. The Faculty Senate

A. Responsibilities and Powers

1. The Faculty Senate is responsible for the operations of the faculty government. The Senate shall:
 - a. Discuss issues raised by members of the faculty and administration.
 - b. Refer to the Faculty Assembly or to the appropriate committee(s) such matters as it may wish to have studied, and/or
 - c. Take such other actions as it may deem appropriate, including the modification or reversal of actions of the assembly.
2. The Senate, being the body of the faculty, is responsible for the high quality of the educational programs and for seeing that these programs meet the needs of the constituencies served by the University at Boulder. Toward this end, the Senate has the obligation to participate effectively in the governance of the University of Colorado at Boulder.
3. The Faculty Senate is concerned with events on other campuses of the University of Colorado and with off-campus activities of the University. The Faculty Senate shall cooperate closely with the Faculty Council in addressing university-wide problems.

B. Procedures

1. The Faculty Senate shall hold one regular meeting in the fall semester of each academic year at the same time as an Assembly meeting.
2. The Faculty Senate may hold special meetings
 - a) On the request of the Faculty Assembly or of its Executive Committee, or
 - b) On the written request of 20 members of the Senate, with the reason for the meeting being set forth in the request. The request must be delivered to the Executive Committee of the Faculty Assembly in such time as will permit notice to reach Senate members according to the minimum requirements of paragraph 6. b) (below).
3. Each academic department or division is responsible for seeing that it is represented at meetings of the Senate.
4. The Senate quorum is 100 members.
5. Agenda

The order of business at Senate meetings shall be:

- a) Approval of the minutes of the preceding meeting

- b) Report of the University President, followed by questions from the floor.
 - c) Report of the Chancellor, followed by questions from the floor.
 - d) Report of the Chairperson of the Faculty Council, followed by questions from the floor.
 - e) Report of the Chairperson of the Faculty Assembly, followed by questions from the floor.
 - f) Reports from committees of the Faculty Assembly, followed by questions from the floor.
 - g) Old Business
 - h) New Business
 - i) Adjournment
6. Procedures
- a) Senate procedures will be governed by the current edition of ***Robert's Rules of Order***.
 - b) The full text of motions submitted for Senate action must be made available to all Senate members either by being delivered through campus mail five days in advance of the Senate meeting, or by appearing in the ***Silver and Gold Record*** at least two days in advance of the Senate meeting.
 - c) The provisions of II. B. 6. b) may be waived by a two-thirds majority.
 - d) The Senate may modify or repeal actions of the assembly by a majority vote.
 - e) The Vice-Chairperson of the Faculty Assembly shall be the Chairperson of the Senate. The Secretary of the Faculty Assembly shall serve as Secretary of the Senate.

III. The Faculty Assembly

A. Responsibilities and Powers

1. The Assembly, being the elected body representing all members of the Senate, shall participate actively in the governance of the University of Colorado at Boulder. It is the duty of members of the Assembly to report to the academic units or constituencies who elected them and to communicate the views of their constituencies to the Assembly.
2. The Assembly can initiate, formulate and articulate faculty positions and can take actions on behalf of the Faculty Senate on matters relating to
 - a) Academic issues.
 - b) Issues relating to the University's operations and its role in higher education, and/or
 - c) Issues relating to the welfare of the faculty.
3. The Assembly may establish or abolish standing or ad hoc committees. The charges to, composition of, and functions and responsibilities of each standing committee shall be set forth in the bylaws of the Assembly.

4. The Assembly may modify or reverse actions of its committees.
5. The Assembly may conduct a mail survey of the Senate on any issue.
6. The will of the Senate in regard to resolutions of other proposed actions may be determined by mail ballot conducted by the Assembly.

B. Procedures

1. Members of the Assembly shall serve staggered three-year terms in accord with the Senate year, except for the non-tenured and emeritus faculty representatives who serve two-year terms as specified in I. C. 1 c) and d).
2. A person may serve on the Assembly for two but not for three consecutive terms.
3. Members who miss three consecutive meetings of the Assembly are considered to have resigned. The vacant position shall be filled according to methods established by the Assembly and set forth in its bylaws.
4. The Assembly shall have at least six regular meetings a year, one of which shall be during the summer.
5. The Assembly shall elect its chairperson, Vice Chairperson, Secretary and two other members who will serve on the Assembly's Executive Committee according to procedures set forth in the bylaws of the Assembly.
6. Special meetings of the Assembly may be called by the Executive Committee. The Executive Committee shall call a special meeting of the Assembly upon receipt of a written request signed by five members of the Assembly which sets forth the reason for the requested special meeting.
7. The quorum shall be 27 voting members of the Assembly. The quorum for meetings in June, July and August shall be 23 voting members of the Assembly.
8. Meetings of the Assembly shall be open. Persons who are not members may be invited to speak by a vote of the Assembly.
9. Minutes of each meeting of the Assembly shall be distributed to members of the Senate by publication in the **Silver and Gold Record**, or by other means.

C. Amendments

Notice of proposed amendments to the Rules of the Boulder Senate shall be distributed to members of the Senate by publication in the **Silver and Gold Record** or by other means at least thirty days prior to the time they are to be voted on. The vote may be conducted in a regular or special meeting of the Senate or by mail ballot. A two-thirds majority of those voting is necessary to adopt an amendment.