

MINUTES

Executive Committee Meeting

Boulder Faculty Assembly

Aug 22, 2011

Attending

Jerry Peterson, BFA Chair

Bill Emery, BFA Vice Chair

Catherine Kunce, BFA Secretary

Peggy Jobe, BFA Executive Committee Member at Large

Carmen Grace, BFA Academic Affairs Committee Chair

Karen Ramirez, BFA Administrative Services & Technology Committee Chair

Melinda Piket-May, BFA Diversity Committee Chair

Martha Hanna, BFA Libraries Committee Chair

Conrad Stoldt, BFA Student Affairs Committee former Chair

David Kassoy, Retired Faculty Association Representative

Joe Rosse, Former BFA Chair

Horst Mewes, Arts and Sciences Council Chair

Carly Robinson, CUSG Vice President for Internal Affairs

Bill Kaempfer, Vice Provost, Associate Vice Chancellor for Budget and Planning

Sierra Swearingen-Todd, BFA Coordinator

Not Attending

Marki LeCompte, BFA Executive Committee Member at Large

Paul Chinowsky, BFA Faculty Affairs Committee Chair

Elizabeth Bradley, BFA Intercollegiate Athletics Committee Chair

Jerry Rudy, BFA Budget and Planning Committee Chair

Steven Koenig, President, United Government of Graduate Students

The BFA Executive Committee held its regular meeting on Monday, August 22, 2011 in ATLAS Room 229. Chair Jerry Peterson presided. The meeting convened at 4:00 and adjourned at 5:20 p.m.

I. Introductions and Welcome Back

BFA Chair Jerry Peterson introduced himself and make welcoming comments. Those in attendance introduced themselves and described their roles on the Committee. Conrad Stoldt introduced himself as the former chair of the BFA Student Affairs Committee of two years ago, representing the committee in the absence of a current chair. Peterson asked Stoldt to continue as Chair of the committee for Senate Year 2011-2012, and he agreed.

II. Chair's Report

- A. Executive Committee meeting schedule. The Executive Committee is scheduled to meet most Mondays this year, except Mondays following the monthly meetings of the full BFA. Executive Committee meetings will be canceled if there is insufficient need for them, on the presumption that canceling a meeting is significantly less painful than trying

to schedule an additional meeting when the need arises.

- B. BFA Office and Meeting Room.** The BFA Office is located in 914 Broadway, room 1B14. The combined BFA Conference Room and BFA Chair's office is next door, in 1B10. The Chair will hold office hours there every Monday from 1:00 to 3:45 p.m., for any faculty members who wish to talk informally with the BFA Chair. 1B10 can seat up to ten and is available for BFA Committee meetings, scheduled through the BFA Office.
- C. AAUP Conference.** The BFA Chair attended an AAUP conference over the summer and found much of the discussion not very relevant to Boulder Campus faculty.
- D. Architecture and Planning.** Those faculty in the College of Architecture and Planning who teach and do research on the Boulder Campus should, as a good will gesture, be invited to nominate a non-voting representative to attend meetings of the Boulder Faculty Assembly.

BFA Executive Committee Motion
BFA-X-M-082211

MOVED by BFA Chair Jerry Peterson that the BFA invites those faculty of the Architecture and Planning College that are active on the Boulder Campus to nominate a representative to attend future meetings of the full BFA Assembly, in a non-voting capacity.

Discussion followed. The Executive Committee approved the Motion without dissent.

- E. Electronic voting.** With the assistance of the Physics Department, the BFA has located a service to allow the Assembly to vote on line, between meetings (Ballotbin.com). The Bylaws Committee is asked to determine what Bylaws changes could be required to make this type of voting binding. The BFA Office will conduct a test vote in the near future, to ensure the system is adequate for the BFA's needs.
- F. Bylaws Changes.** The Bylaws Committee has been asked to compose a revision to the BFA Bylaws and Standing Rules to officially institute a new BFA standing committee for the issues of non-tenure track faculty.

Discussion followed, including that an interim committee could be formed to help create the official 'charge to the committee,' and establish its official name. Catherine Kunce suggested three titles for the interim committee to consider – Committee for Teaching Track Faculty, Committee for Professional Teaching Faculty, or Committee for Full-Time Teaching Faculty.

- G. Pacific 12 Faculty Governance Summit.** The BFA has contacted faculty governance leaders on the other eleven campuses of the Pac-12 Conference, to follow up on last year's suggestion at the annual COIA meeting (national Coalition on Intercollegiate

Athletics) to hold a summit on the Boulder Campus. The response has been positive. The event is planned for Saturday, October 15th.

Discussion followed. The Executive Committee expressed unanimous support for the plan.

- H. New Faculty Orientation.** Last week the BFA participated for the first time in Academic Affairs' orientation for new faculty. About 30 faculty members attended the event and had the opportunity to learn about the BFA, and meet its Chairman.
- I. Welcome New BFA Members.** The BFA Chair held a lunch meeting with newly-elected members today, to provide information about the BFA's structure and internal processes.
- J. Commencement Brunch.** The BFA provided funding for last spring's commencement brunch, due to cutbacks in the campus budget. The BFA should discuss whether it wants to continue to fund that event.
- K. BFA Winter Reception.** The BFA will again host its traditional annual winter reception on Friday, December 2, from 4:00 to 6:00 p.m. BFA members are asked to save the date in their calendars to attend this important recognition and networking event.
- L. Accelerated Election Schedule.** The BFA's election will begin earlier in the year this year to ensure that the BFA's representatives to Faculty Council are in place in time for them to participate in Faculty Council's election.

Discussion followed. Swearingen-Todd reported that the Campus is working to implement a campus-wide balloting system (Qualtrix) that should allow the BFA to conduct its senate-wide election electronically. It is not known when the system will be ready for use.

- M. BFA Bylaws and Standing Rules Revisions** The Bylaws Committee has been working over the summer on revisions to create the new Standing Committee on Instructor issues, on possible rules for electronic voting, and to address various inconsistencies and minor gaps in the Bylaws and Standing Rules.

III. Committee Item: BFA Administrative Services and Technology

Ramirez called the Committee's attention to a handout on proposed fee increases for short-term parking on the Boulder Campus, and reported that Chief of Police Joe Roy has asked for faculty feedback on the proposal.

Discussion included the following perspectives:

- These increases may help avoid increases in regular monthly parking permits.
- Those impacted include faculty that teach on campus only once per week, guest lecturers or presenters and those departments and faculty that invite them, and those who use the bus system to come to campus but occasionally have to park who may now be incentivized to buy a regular monthly parking permit, instead of commuting by bus.
- These increases negatively impact the administration's stated goal of integrating the campus into the wider community, as short-term parking fees are already very high.
- More information may be necessary to understand the proposal, such as an analysis of

short-term parking rates in the surrounding community, and the impact for parking at athletic events.

- Parking and Transportation should be encouraged to continue to get
- One Committee member commented that she appreciated being consulted this early in the decision-making process.

IV. Pending Committee Items

Bylaws Committee Chair Bill Emery reported the Committee is working on revisions to install a section on the BFA's new Standing Committee on non-tenure-track faculty.

Libraries Committee Chair Martha Hanna reported that, among other things, the committee plans to discuss 'Open Access' publishing issues, and that she will attend a national conference on that subject in November.

Administrative Services and Technology Committee Chair Karen Ramirez commented that the Office of Information Technology (OIT) Security chief, Dan Jones, may engage the committee in the coming year on security issues.

Incoming Student Affairs Committee Chair Conrad Stoldt reported he plans to contact the former Committee Chair to determine a list of possible topics for the Committee.

Diversity Committee Chair Melinda Picket-May reported that the annual Diversity Summit will be held November 8th and 9th, and the BFA Diversity Committee has been asked to create two of the sessions. She added that the annual CU system-wide Women's symposium, to be held on February 23 and 24, will be on the Boulder Campus this year.

Ad-Hoc Outreach Committee Chair Melinda Picket-May also noted that the committee needs additional members, and asked for nominations.

Academic Affairs Committee Chair Carmen Grace reported the committee will continue to monitor the Boulder Campus' recently revised program review process, and this year will be looking at the life sciences departments. She added the committee also has a role in the BFA's ongoing efforts to regularize the place of instructors and volunteered to serve on the BFA's temporary committee to assist in writing the charge to the new BFA Committee.

Arts and Sciences Counsel Chair Horst Mewes reported that the first ASC meeting will be held in September, and that the main subject of last Spring's meetings was the status of instructors. He added that he would like to increase coordination between the BFA and the ASC to ensure that faculty governance actions are not unnecessarily slowed by timing issues.

CUSG Vice President Carly Robinson reported the students will be more active this year, and added that the students would like to find a way to encourage move the 4/20 marijuana-smoking event off campus, perhaps even out of Boulder entirely. Peterson offered the BFA's assistance in that effort.

Faculty Council's "FC3" Committee Chair Melinda Picket-May reported the committee has a vacancy and requested nominations.

V. Discussion: Other Topics for BFA Consideration This Year

Peterson reported that the proposed revisions to the BFA Bylaws are a possible subject for review at next Monday's Executive Committee meeting. He added that when Executive Committee meetings are to be canceled, he or the BFA Office will let everyone know about the cancellation the Friday prior.

Picket-May commented that the BFA should monitor the progress of CU's planned tuition benefit for faculty and staff dependents and spouses, and that progress on the plan seems to have stalled.

VI. Adjournment. There being no further business, the meeting was adjourned at 5:20.

Respectfully submitted by Sierra Swearingen-Todd, BFA Coordinator.