COURSE INFORMATION

Instructor and Office Hours

Professor Irving Morrissett is the instructor. His office hours will be held as follows, in Economics Building 202:

Tuesday 10:00-11:00 and 3:30-4:30
Thursday 10:00-11:00 and 3:30-4:30

In addition, appointments may be made at other times. In addition to his office at 202 Economics Building, Professor Morrissett has an office at 855 Broadway. His telephone numbers are 492-6770 (Economics Building) and 492-8154 (Broadway).

Text


Assignments

Topics and assignments are given on a separate sheet.

It is up to individual students whether they study the text before or after the day on which the assignment is made. Lectures and discussions will stay pretty close to the topic and chapter content for each day.

Class Procedures

Regular classes will run from 11:00 to 12:15 on Tuesdays and Thursdays, in Economics 13. Classes will include lectures, discussions, and questions. Students are encouraged to make use, singly or in small groups, of the office hours of the professor.

Attendance

Students are expected to attend class regularly. Excessive absences will result in a lower course grade than the grade earned by the examination points explained below. (Exception: the attendance requirement is waived for students who earn an A average on examinations.)

Examinations

Examinations will be given as set out in the schedule of Topics/Assignments. There are two midterm examinations and two separate examinations—one on the last section of the course and one comprehensive—in the final examination period. Each examination will consist of a choice of four out of five questions and will be graded on the basis of 100 points. The questions will be taken from a list of Review Questions to be distributed by the instructor.

Grading

The course grade will be based on the average of the four examinations, as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
</tr>
<tr>
<td>B</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>70-79</td>
</tr>
<tr>
<td>D</td>
<td>60-69</td>
</tr>
<tr>
<td>F</td>
<td>below 60</td>
</tr>
</tbody>
</table>

There will be no makeup of examinations. If you miss one examination, your average grade will be determined by giving double weight to the lowest of the other three examinations. If you miss more than one examination, or miss the final, comprehensive, exam, it is unlikely that you will pass the course.
Students sometimes feel that an examination is graded too low. (They seldom complain that an exam is graded too high.) If a student wishes to have an examination grade reconsidered, he or she may, after giving careful thought to questions and the answers given, write a note to Professor Morrissett explaining why the grade seems too low. This should be done soon after the exam is returned to you. Professor Morrissett will regrade the entire exam, which could result in a lower grade as well as in a higher grade or not change.

Course grades will be posted outside the Economics Department office and on the front door at 855 Broadway, no later than Thursday, May 20. Students who wish to have their final exam and course grade mailed to them should leave a stamped, addressed postcard or envelope with Professor Morrissett before the end of the semester. Exam papers for exams three and four may be picked up during regular office hours, Monday-Friday, at 855 Broadway, any time before November 1, 1982. Students who have reason to question their course grade should address a note to Professor Morrissett, indicating reasons for questioning the grade and enclosing a self-addressed envelope for a reply.

Cheating

College students have been known to cheat on examinations. Any cheating that is discovered will be dealt with unsympathetically.

You should not only avoid cheating, you should also avoid the appearance of cheating.

mlh
1/21/82