Talks

1. **Talks will be strictly timed by moderators** to keep the 5 concurrent sessions synchronous.

2. **Contributed Talks should be 13 minutes long**
   - There will be an additional 2 minutes for questions & transition between speakers.

3. **All talks must be PC-compatible.** Conference computers are PC’s equipped with Powerpoint 2010 / Windows 7. All presentation files must be compatible with this format. If you create your talk on a Mac, please ensure the file is portable to a PC.

4. **Ensure you bring a USB back-up of your talk to your session.**

5. Under **NO CIRCUMSTANCES** will you be permitted to connect your own computer to the projection system for a contributed or symposium talk.

6. You may view/upload your talk in UMC247 (times TBA in conference program)

7. **All talks MUST be loaded on conference computers by the day prior to your talk**
   - **(UMC247). Specified time periods for uploading will be announced soon.**

8. Speakers scheduled to speak on Monday morning should upload their talks on Sunday evening. Check at the registration desk for more information.

9. **Please use an INFORMATIVE filename for your talk as follows:**
   - LastNameTalkDaySessionName (e.g. AndradeWedPresSymp). See talk schedule for session/day assignments

Posters

1. **All posters must fit within an area no larger than 3.5’ wide x 3.75’ tall**

2. Mounting materials will be available for attaching your poster to presentation boards.

3. There are two poster sessions (‘A’ on Tuesday 30th, ‘B’ on Wednesday 31st). Find your Session on the posted schedule, and mount and remove your poster according to the instructions for that session.

**Talk & Poster schedules are attached and will be on the conference website**

http://www.colorado.edu/ebio/abs2013

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